

# Reentry Job Search Resources

“Breaking the Barriers to Employment”



330-643-9020

**Akron-Summit County  
Public Library**

**Business & Government Division**  
60 S. High Street, Akron, OH 44326  
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# **Reentry Job Search Resources**

## **“Breaking the Barriers to Employment”**

Returning citizens face barriers to employment.

Barriers to employment may include the following: stigma and bias, drug and alcohol problems, a lack of continuous work history, and poor education. Obtaining employment may reduce the likelihood of returning individuals being a harm to society, committing other crimes, and being reincarcerated.

The majority of returning citizens do not have violent criminal records. Many returning citizen records consist of property crimes and drug related convictions.

*Reentry Job Search Resources* is designed to help eliminate the barriers to employment for returning individuals by providing job search, legal, substance abuse treatment, and educational resources.

New materials are added to the Library’s collection on a regular basis. Consult a Business & Government librarian for help finding the most current title.

Agencies are listed in the guide for informational purposes only. The Library does not promote or endorse any agency.

## Receive a Library Card

[www.akronlibrary.org/account/library-card](http://www.akronlibrary.org/account/library-card)

What is needed?

- Photo ID and proof of address
- Children need a parent or guardian's consent

Loan Period: Two weeks

- Books and Audio

Renew Five Times

- Call 330-643-9029

Fines

- Adult material 10¢ per day; children items 5¢ cents per day
- CD-ROMs, DVDs, and Videos 50¢ per day
- OhioLINK and Search Ohio Loans 50¢ per day

## Online Library Card Registration

[www.akronlibrary.org/account/library-card](http://www.akronlibrary.org/account/library-card)

- Can't use on computers in the library. Can't check out physical items from the library
- To upgrade to a full-access library card, come in to the library, fill out a paper registration form and present proper ID

## E-Books & Digital Media

[www.akronlibrary.org/browse/digital](http://www.akronlibrary.org/browse/digital)

Download videos, music, audiobooks, and regular books to your electronic device.

## Library Events Calendar

[www.eventkeeper.com/code/events.cfm?curOrg=ASCPL](http://www.eventkeeper.com/code/events.cfm?curOrg=ASCPL)

Compilation of library programming.

# Reentry Job Search Books

Mendlin, Ronald C.

**Being "Job-Ready": Identify Your Skills, Strengths and Career Goals**

Career 650.14 M538b

Enelow, Wendy S.

**Best Resumes & Letters for Ex-Offenders**

Career 650.142 En56be

Richardson, Simone

**Executive Clemency by Pardon: A Guide to Pardon Success**

345.73077 R499e

Krannich, Ron

**Ex-Offender's Job Interview Guide: Turn Your Red Flags Into Green Lights**

Career 650.1408 K89ji

Krannich, Ron

**Ex-Offender's Job Hunting Guide: 10 Steps to a New Life in the Work World**

Career 650.1408 K89ex

McNulty, Neil P.

**Ex-Offender's 30/30 Job Solution: Your Lifeboat Guide to Re-Entry Success**

Career 650.1408 M169js

Jones, Louis

**I Need a J-O-B! The Ex-Offender's Job Search Manual**

Career 650.14 J77i

Krannich, Ron

**Job Hunting Tips for People with Hot and Not-So-Hot Backgrounds**

Career 650.14 K89j

Krannich, Caryl

**Job Interview Tips for People with Not-So-Hot Backgrounds: How to Put Red Flags behind You to Win the Job**

Career 650.14 K89jo

Mendlin, Ronald C.

**Keeping Your Job: Survive and Succeed in a New Job**

Career 650.14 M538k

Rollo, Ned

**Man, I Need a Job! Finding Employment with a Criminal Record**

Career 650.14 R755m

Krannich, Ron

**Overcoming Barriers to Employment**

Career 650.142 K89o

Krannich, Ron

**Resume, Application, and Letter Tips for People with Hot and Not-So-Hot Backgrounds**

Career 650.142 K89r

Boldt, Arnold

**Resumes for the Rest of Us: Secrets from the Pros for Job Seekers with Unconventional Career Paths**

Career 658.142 B687re

Haynes, Frances B.

**Winning Letters that Overcome Barriers to Employment**

Career 650.142 P83wi

Richardson, Simone R.

**Zen of Resume Writing for Formerly Incarcerated Persons**

Career 650.14 R25z

## General Job Search Books

Parks, Barbara

### **Complete Idiot's Guide to Green Careers**

Career 333.72 P252co

Reeves, Ellen

### **Can I Wear My Nose Ring to the Interview?**

Career 650.14 R332ca

## Books that Describe Occupations

Krannich, Ronald L.

### **Best Jobs for Ex-Offenders:**

### **101 Opportunities to Jump Start Your New Life**

Career 650.1408 K89be

Infobase Publishing

### **Encyclopedia of Careers and Vocational Guidance**

DR 331.702 En56

Bureau of Labor Statistics

### **Occupational Outlook Handbook**

Career 331.7 Oc1

## Career Websites

### **My Next Move**

[www.mynextmove.org](http://www.mynextmove.org)

### **CareerOneStop**

[www.careeronestop.org](http://www.careeronestop.org)

### **Occupational Outlook Handbook**

[www.bls.gov/oco](http://www.bls.gov/oco)

### **ONet Online**

[www.onetonline.org](http://www.onetonline.org)

# Nonprofit

## **Foundation Directory** (only available in Main Library)

Find funding opportunities for your nonprofit.

Contact a Business and Government librarian for assistance.

Browning, Beverly

## **Grant Writing for Dummies**

NRC 361.7068 B885gr

Pakroo, Peri

## **Starting & Building a Nonprofit: A Practical Guide**

NRC 658.048 P152st

## **Grant Space**

<http://grantspace.org>

Find subjects, skills, training, and tools to help you with your nonprofit.

## **Thinking about starting a nonprofit?**

Check out the nonprofit startup assessment

<http://npstartup.foundationcenter.org>

The assessment will test your readiness to start a nonprofit.

# Videos/DVDs

## **VHS Format**

### **After Prison: How the Ex-Convict Can Find a Place to Live, Get Work, and Stay Straight**

364.8 Af258

### **Down But Not Out: The Inspiring Story of Alphonso Bailey**

364.8 D748

### **Putting the Bars Behind You: A Guide to Job Interviewing for the Ex-Offender**

650.14 P993



## **DVD Format**

**Starting Fresh: Interviewing with a Troubled Background**  
650.144 S796

**Starting Fresh: Resumes & Cover Letters with a Troubled Background**  
650.142 S796

**Starting Fresh: Finding a Job with a Troubled Background**  
650.14 S796

**You Need to Hear It: Avoiding Drugs and Alcohol**  
362.29 Av961

**Your Need to Hear It: Avoiding the Bars**  
305.38896 Y67

**You Need to Hear It: Wrongful Incarceration**  
346.0334 W957

**You Need to Hear It: Your Civil Rights**  
323.09771 Y81

**Juvenile Reentry Assistance Program (JRAP)**  
[www.uakron.edu/law/curriculum/jrap](http://www.uakron.edu/law/curriculum/jrap)

**Certificate of Qualification for Employment (SB 337)**  
[www.drccqe.com](http://www.drccqe.com)

The CQE eliminates barriers to employment and occupational license.

**The University of Akron School of Law Certificate of Qualification for Employment Clinic (Legal Clinic)**  
150 University Avenue  
Akron, Ohio 44325  
330-972-7462  
[www.uakron.edu/law/curriculum/reentry.dot](http://www.uakron.edu/law/curriculum/reentry.dot)

## **Civil Impacts of Criminal Convictions Under Ohio Law**

<http://civicohio.org/>

A database created to reveal the employment, civil, and political barriers, also called Collateral Sanctions, due to a conviction.

## **National Inventory for the Collateral Consequences of Conviction**

[www.abacollateralconsequences.org](http://www.abacollateralconsequences.org)

## **Ohio Ex-Offender Reentry Coalition**

General Inquiries: 614-752-0627

[www.reentrycoalition.ohio.gov](http://www.reentrycoalition.ohio.gov)

The Ohio Ex-Offender Reentry Coalition provides the following: educational resources, job market resources, and information from local reentry coalitions, research, articles, and related legislation.

## **ReLink Hotline**

Phone: 330-615-0569

[www.relink.org](http://www.relink.org)

Provides a link to food, employment, and housing.

## **Free Bus Passes**

### **Goodwill**

570 East Waterloo Road

Akron, Ohio 44319

330-724-6995

- Must go to orientation on Monday at 9:15 am
- Must have a felony
- Have to take two job seeking skills classes
- Must have a resume

## **Akron Metro Regional Transit Authority**

416 Kenmore Boulevard

Akron, Ohio 44301

330-762-0341

[www.akronmetro.org](http://www.akronmetro.org)

Provides bus routes and schedules.

# Employment Resources

## **Akron Summit Community Action, Inc.**

YouthBuild Program

(For ages 18-24)

230 West Center Street

Akron, Ohio 44302

330-761-0562

[www.aksumcom.org/youth.html](http://www.aksumcom.org/youth.html)

## **Akron UMADAOP**

665 West Market Street

Akron, Ohio 44303

330-379-3467

[www.akronumadaop.com](http://www.akronumadaop.com)

## **Bondage Breakers**

Confidential Address

330-701-0567 (Cell)

## **Career Clothing Bank**

Akron Urban League

440 Vernon Odom Boulevard

Akron, Ohio 44307

330-434-3101

[www.akronurbanleague.org](http://www.akronurbanleague.org)

Offers professional attire for men and women.

## **Goodwill Industries**

570 East Waterloo Road

Akron, Ohio 44319

330-724-6995

[www.goodwillakron.org](http://www.goodwillakron.org)

## **Heart to Heart Family Support Center**

1035 Rosemary Boulevard, Suite A

Akron, Ohio 44306

330-724-1950

## **Job Corps**

(For ages 16-24)  
1040 East Tallmadge Avenue  
Akron, Ohio 44310  
330-630-4623  
[www.jobcorps.gov](http://www.jobcorps.gov)

## **Mature Services**

415 South Portage Path  
Akron, Ohio 44320  
330-253-4597  
<http://matureservices.org>  
Assisting individuals over 55.

## **Moving Toward Employment**

Oriana House  
885 East Buchtel Avenue  
Akron, Ohio 44305  
330-535-8116  
Provides job readiness skills.

## **Summit County Department of Job and Family Services**

1180 South Main Street  
Akron, Ohio 44301  
330-643-8200  
[www.summitdjfs.org](http://www.summitdjfs.org)

## **Open M**

941 Princeton Street  
Akron, Ohio 44311  
330-434-0110, ext. 423  
[www.openm.org](http://www.openm.org)

## **Ohio Means Jobs Summit County**

1040 East Tallmadge Avenue  
Akron, Ohio 44310  
330-633-1050  
[www.summitomj.org](http://www.summitomj.org)

## **Resource Wire**

<http://communityvoicesummit.org>

Register for local job postings; receive employment information, and more.

## **TalentNEO**

330-630-9970

A new way to connect job seekers to jobs.

- Job seeker takes an online assessment
- Skill scores demonstrate the job seekers ability to do the job
- Employers hire candidates based on skill scores

## **Transitions**

Akron Urban League

440 Vernon Odom Boulevard

Akron, Ohio 44307

330-434-3101

[www.akronurbanleague.org](http://www.akronurbanleague.org)

Provides job readiness skills.

## **Livable Wage Employment Program**

Akron Urban League

440 Vernon Odom Boulevard

Akron, Ohio 44307

330-434-3101

[www.akronurbanleague.org](http://www.akronurbanleague.org)

## **Workforce Investment Act (WIA) Adult and Dislocated Worker Services**

(Provided by Goodwill Industries)

1040 East Tallmadge Avenue

Akron, Ohio 44310

330-633-1050

The service includes educational services, job training, and job placement for individuals and displaced workers.

## **Workforce Investment Act (WIA) Job Re-entry Program**

A program of the Summit County Juvenile Court and the Summit County Department of Job and Family Services  
330-643-4542

Provides job training and mentoring for female and male parolees between the ages of 17-21.

## **Employment-Related Websites**

### **Akron Works**

[www.akronworks.com](http://www.akronworks.com)

### **Careeronestop**

[www.careeronestop.org](http://www.careeronestop.org)

### **Department of Veteran Affairs**

[www.va.gov](http://www.va.gov)

### **Employment Guide**

[www.employmentguide.com](http://www.employmentguide.com)

### **Ohio Means Jobs Center**

[www.summitomj.org](http://www.summitomj.org)

### **Jobs.Ohio Monster**

<http://jobs.ohio.com>

### **Ohio Means Jobs**

<http://ohiomeansjobs.com/omj>

### **State of Ohio**

<http://ohio.gov>

See "Working & Employment"

### **U.S.A. Jobs**

[www.usajobs.gov](http://www.usajobs.gov)

# Ohio Employment Law Resources

For information concerning criminal background checks for employment, refer to the following resources:

## **Criminal Records Check Law in Ohio**

See: Ohio Revised Code 3701.881

<http://codes.ohio.gov>

Sautter, Maynard

## **Employment in Ohio: A Guide to Employment Law, Regulations, and Practices**

Reference 344.77101 Sa261e

Siegel, Bradd N.

## **Ohio Employment Practices Law**

See section 16:25.

344.77101 Si571o

Repa, Barbara

## **Your Rights in the Workplace**

344.730 R425y

## **The Launch Fund**

The Launch Fund is designed to help low-income individuals overcome barriers by providing no interest loans up to \$750.00. For more information call: 330-615-0569.

## **The Resource Wire**

<https://communityvoicesummit.org>

330-572-1777

Resources for homeless and low-income citizens.

Register for weekly job listings.

# **Business Start-Up**

## **Akron SCORE**

### **Counselors to America's Small Business**

175 South Main Street

Akron, Ohio 44308

330-379-3163

<http://akronscore.org>

SCORE provides business counseling and mentoring service at no charge.

## **Akron Urban League's Minority Business Development Center**

440 Vernon Odom Boulevard

Akron, Ohio 44307

330-434-3101

[www.akronurbanleague.org](http://www.akronurbanleague.org)

## **Microbusiness Center**

Akron-Summit County Public Library

60 South High Street

Akron, Ohio 44326

330-643-9020

[www.akronlibrary.org/locations/main-library/microbusiness-center](http://www.akronlibrary.org/locations/main-library/microbusiness-center)

## **Ohio Department of Development 1st Stop Business Connection**

P.O. Box 1001

Columbus, Ohio 43216

1-800-248-4040

<http://business.ohio.gov/starting>

## **Small Business Development Center Akron Global Business Accelerator**

526 South Main Street

Akron, Ohio 44311

330-375-2111

[www.akronsbdc.org](http://www.akronsbdc.org)

SBDC conducts workshops for those interested in starting their own business. The center also provides business consulting free-of-charge.



## **U.S. Small Business Administration**

409 3rd Street, Southwest

Washington, D.C. 20416

[www.sba.gov](http://www.sba.gov)

1-800-827-5722

The goal of the SBA is to assist those with a small business (and business start-up) by providing programs and services.

## **Need Help Writing a Business Plan?**

Go to [www.sba.gov](http://www.sba.gov)

See "Start your business," and scroll down to "Create a business plan."

## **Business Start-Up Book**

Robinson, Joseph

**Think Outside the Cell: An Entrepreneur's Guide for the Incarcerated and Formerly Incarcerated**

364.8097 R662th

## **Self-Help Resources/Inspirational**

Henderson, Jeff

**Cooked: From the Streets to the Stove, from Cocaine to Foie Gras**

364.177 H496c

Shrum, Harvey E.

**Ex-Offender's Guide to a Responsible Life**

364.8 Sh561e

Krannich, Ron

**Ex-Offender's Re-Entry Success Guide: Smart Choices for Making It on the Outside for Good!**

364.8 K89ex

Shepherd, Dean

**From Lemons to Lemonade: Squeeze Every Last Drop of Success Out of Your Mistakes**

650.1 Sh548f

Read, Edward

**Getting High and Doing Time: What's the Connection?  
A Recovery Guide for Substance Abusers in Trouble with  
the Law**

362.29 R282g

Jackson, Michael

**How to Do Good after Prison: A Handbook for  
the Committed Man**

364.8 J13h

Shipp, Robin

**Justice While Black: Helping African-American Families  
Navigate and Survive the Criminal Justice System**

345.73 Sh557j

Liles, Kevin

**Make it Happen: The Hip-Hop Generation Guide to  
Success**

Career 650.1 L728m

Mitchell, Anne P.

**Surviving Divorce and Custody Issues:  
The Single Father's Guide**

346.7301 M681s

Budd, Preyton

**Tested: How Twelve Wrongly Imprisoned Men  
Held On to Hope**

365.6 B927t

## **Banking Services**

### **Huntington Bank**

39 East Market

Akron, Ohio 44308

330-258-2383

[www.huntington.com](http://www.huntington.com)

# Legal Resources

## Organizations

### **American Civil Liberties Union of Ohio**

Max Wohl Liberties Center  
4506 Chester Avenue  
Cleveland, Ohio 44103  
216-472-2200  
[www.acluohio.org](http://www.acluohio.org)

### **Equal Employment Opportunity Commission (EEOC)**

131 M Street Northeast  
Washington, DC 20507  
202-633-4900

For additional EEOC information call:

1-800-669-4000

[www.eeoc.gov](http://www.eeoc.gov)

A federal organization which enforces Title VII of the Civil Rights Act of 1964. Title VII prohibits employment discrimination.

### **EEOC for the Akron Area**

Anthony J. Celebrezze Federal Building  
1240 E. 9th Street, Suite 3001  
Cleveland, Ohio 44199  
1-800-669-4000

## Legal Services

### **Akron Bar Association Lawyer Referral Service**

57 South Broadway  
Akron, Ohio 44308  
330-253-5007  
[www.akronbar.org](http://www.akronbar.org)

**Community Legal Aid Services**

50 South Main Street, Suite 800

Akron, Ohio 44308

866-998-9454 (new clients)

330-535-4191 (existing clients)

866-584-2350 (existing clients)

[www.communitylegalaid.org](http://www.communitylegalaid.org)

Provides legal representation in civil matters to low-income residents.

**Fair Housing Contact Service**

441 Wolf Ledges Parkway, Suite 200

Akron, Ohio 44311

330-376-6191

[www.fairhousingakron.org](http://www.fairhousingakron.org)

An agency that helps residents with landlord-tenant problems.

The service also offers free review of home loan documents.

**Ohio Civil Rights Commission****Akron Regional Office**

161 South High Street

Akron, Ohio 44308

330-643-3100

[www.crc.ohio.gov](http://www.crc.ohio.gov)

Investigates job and housing discrimination.

**Ohio Legal Services**

Providing legal assistance to Low-income Ohioans

Contact a civil legal aid provider

1-866-529-6446

[www.ohiolegalservices.org](http://www.ohiolegalservices.org)

**Summit County Legal Defender**

1 Cascade Plaza, Suite 1940

Akron, Ohio 44308

330-434-3461

## **Consumer Protection**

### **Federal Trade Commission**

600 Pennsylvania Avenue, Northwest  
Washington, DC 20580  
202-326-2222  
1-877-382-4357  
[www.ftc.gov](http://www.ftc.gov)

### **Federal Trade Commission Do Not Call Registry**

[www.donotcall.gov](http://www.donotcall.gov)  
Register your phone number and rid yourself of unwanted telemarketer calls.

### **Ohio Attorney General**

Consumer Protection  
30 East Broad Street, 14th Floor  
Columbus, Ohio 43215  
[www.ohioattorneygeneral.gov](http://www.ohioattorneygeneral.gov)  
1-800-282-0515  
Protects individuals against unfair sales practices.

### **Summit County**

#### **Office of Consumer Affairs**

Ohio Building  
175 South Main Street, Suite 209  
Akron, Ohio 44308  
330-643-2879  
<http://co.summit.oh.us/consumeraffairs>

## **Voting Rights**

Ohio law provides felons the right to vote once released from incarceration.

See the "Reclaim Your Right to Vote" brochure at the Ohio Ex-Offender Reentry Coalition website:

[www.reentrycoalition.ohio.gov](http://www.reentrycoalition.ohio.gov)

## Law Handbooks

Anderson Publishing

### **Ohio Criminal Law Handbook**

345.05 Oh3o

Griffin, Burt W.

### **Ohio Felony Sentencing Law**

345.7710772 Oh37f

Katz, Lewis

### **Ohio Arrest, Search and Seizure**

345.77102 K159o

## Expungements

**NOTE: The following sources are provided for informational purposes only. Consult legal representation for further assistance.**

For the expungement of a **felony** contact the Summit County Common Pleas Court: 330-643-2282

See Filing Requirements:

[www.cpclerk.co.summit.oh.us/CriminalFilingReq.asp](http://www.cpclerk.co.summit.oh.us/CriminalFilingReq.asp)

For the expungement of a misdemeanor contact **Akron Municipal Court Criminal Division**: 330-375-2570, select menu option 7.

<http://courts.ci.akron.oh.us>

### **The University of Akron School of Law**

#### **Expungement Clinic**

[www.uakron.edu/law/curriculum/reentry.dot](http://www.uakron.edu/law/curriculum/reentry.dot)

150 University Avenue

Akron, Ohio 44325

330-972-7462

Expungement assistance for low-income individuals.

### **Expungement Book**

Hall, Daniel

#### **Erasing Your Criminal Background Legally**

345.73077 H175er

# Executive Clemency Pardon

## **Ohio Parole Board Clemency Section**

770 West Broad Street  
Columbus, Ohio 43222  
614-752-1120  
Toll-free 1-888-344-1441  
[www.drc.ohio.gov/clemency](http://www.drc.ohio.gov/clemency)

## **The University of Akron School of Law Clemency Clinic**

150 University Avenue  
Akron, Ohio 44325  
330-972-7462  
[www.uakron.edu/law/curriculum/reentry.dot](http://www.uakron.edu/law/curriculum/reentry.dot)  
Clemency assistance for low-income individuals.

# Presidential Pardon

## **Office of the Pardon Attorney U.S. Department of Justice**

Office of the Pardon Attorney  
145 North Street N.E.  
Room 5E.508  
Washington, D.C. 20530  
202-616-6070  
[www.justice.gov/pardon](http://www.justice.gov/pardon)

# Where to Acquire Criminal Records

Mistakes on a rap sheet may cost you a job. To check the accuracy of your rap sheet contact the following agencies.

## **Akron Municipal Court Harold K. Stubbs Justice Center**

217 South High Street  
Akron, Ohio 44308  
Criminal Division: 330-375-2570  
<http://courts.ci.akron.oh.us>

## **Summit County Criminal Justice Information System**

Court Records for Summit County, Akron, Barberton,  
Cuyahoga Falls, and Stow  
[www.sccjis.co.summit.oh.us](http://www.sccjis.co.summit.oh.us)

## **Ohio Department of Rehabilitation and Correction**

770 West Broad Street  
Columbus, Ohio 43222  
614-387-0588  
[www.drc.ohio.gov/OffenderSearch/Search.aspx](http://www.drc.ohio.gov/OffenderSearch/Search.aspx)

## **Summit County Clerk of Courts**

205 South High Street  
Akron, Ohio 44308  
330-643-2111  
[www.cpclerk.co.summit.oh.us](http://www.cpclerk.co.summit.oh.us)  
Click on Records Search.

## **Summit County Jail**

205 East Crosier Street  
Akron, Ohio 44311  
Inmate Services: 330-643-2177  
[www.co.summit.oh.us/sheriff](http://www.co.summit.oh.us/sheriff)  
Click on Corrections/Jail.

## **Educational Resources**

### **Akron CNC Training Center**

2642 Gilchrist Road  
Akron, Ohio 44305  
330-475-7672  
[www.akroncnc.com](http://www.akroncnc.com)  
Learn to be a Computer Numerically Controlled Machinist.

### **Beyond Expectations Barber College**

2202 Romig Road  
Akron, Ohio 44320  
330-745-8288  
[www.bebc-ohio.com](http://www.bebc-ohio.com)  
The college accepts non-violent returning citizens.



## **College Now**

[www.collegenowgc.org](http://www.collegenowgc.org)

Cleveland 216-241-5587 and Barberton 330-319-2491

Full-service college access program.

## **Computer Classes**

### **TechZone at Main**

60 South High Street

Akron, Ohio 44326

[www.akronlibrary.org/training](http://www.akronlibrary.org/training)

Hands-on style training.

330-643-9145

## **Educational Guides**

### **Back to School: A Guide to Continuing Your Education After Prison**

[www.edpubs.gov/document/ed005088p.pdf?ck=84](http://www.edpubs.gov/document/ed005088p.pdf?ck=84)

### **US Department of Education: Take Charge of Your Future**

<http://www.edpubs.gov/document/ed005354p.pdf?ck=220>

## **GED**

### **Ohio Department of Education State GED Office**

25 South Front Street

Columbus, Ohio 43215

1-877-644-6338

[www.ode.state.oh.us](http://www.ode.state.oh.us)

## **GED Books**

Princeton Review

### **Cracking the GED**

373.1262 C883

McGraw-Hill Education

### **Preparation for the GED Test**

373.1262 P927p

**Barron's**  
**How to Prepare For the GED Test**  
373.1264 H847

**Project Learn of Summit County**

60 South High Street  
Akron, Ohio 44326  
330-434-9461

1-866-866-READ (7323)

[www.projectlearnsummit.org](http://www.projectlearnsummit.org)

A nonprofit community-based organization offering on-on-one tutoring assistance, computer assisted instruction in reading, writing, and math, pre-GED and GED testing, English for speakers of other languages and family and health literacy.

**Federal Student Financial Aid**

**Free Application for Federal Student Aid (FAFSA)**

<https://fafsa.ed.gov>

**Federal Student Aid Information Center**

1.800.433.3243

<https://studentaid.ed.gov>

**Apprenticeship Opportunities**

**Ohio State Apprenticeship Council (OSAC)**

614-644-0370

<http://jfs.ohio.gov/apprenticeship>

**Useful Identification Forms Needed to be Legally Employed**

**Birth Certificate**

**Summit County Public Health**

**Office of Birth, Death, and Burial Records**

Fairway Center

1867 West Market Street

Akron, Ohio 44313

330-923-4891

[www.scphoh.org](http://www.scphoh.org)

**Ohio Department of Health  
Office of Vital Statistics**

225 Neilston Street  
Columbus, Ohio 43215  
614-466-2531

**Same day Walk-in Service**

[www.odh.ohio.gov/vitalstatistics/vitalmisc/vitalstats.aspx](http://www.odh.ohio.gov/vitalstatistics/vitalmisc/vitalstats.aspx)

**Online Ordering**

<https://odhgateway.odh.ohio.gov/OrderBirthCertificates/>

**Mail Your Requests**

<http://www.odh.ohio.gov/vitalstatistics/vsmail/vsmail>

**Social Security Card**

To replace a lost card contact:

**Social Security Administration**

Federal Building  
2 South Main Street, Second Floor  
Akron, Ohio 44236  
1-800-772-1213  
[www.ssa.gov](http://www.ssa.gov)

**Reinstatement Payment Plan**

**Bureau of Motor Vehicles**

<http://bmv.ohio.gov>  
Register for a \$50 per month payment plan.  
For more information: 614-752-7600.

**Driver's License or State ID**

To renew a license or ID contact any Deputy Registrar's Office.

**Deputy Registrar License Agency**

***\*Pay reinstatement fees.***

**\*Akron Area Auto Dealers Association**

688 Wolf Ledges Parkway  
P.O. Box 2244  
Akron, Ohio 44311  
330-434-3134

**\*Barberton License Bureau**

17 Fifth Street Southeast  
Barberton, Ohio 44203  
330-745-1455

**\*Ellet License Bureau**

2420 Wedgewood Drive  
Akron, Ohio 44312  
330-733-8688

**\*Cuyahoga Falls License Bureau**

650 Graham Road, Suite 100-B  
Cuyahoga Falls, Ohio 44221  
330-929-6469

**\*Fairlawn License Bureau**

2955 West Market Street, Suite L  
Akron, Ohio 44333  
330-867-1101

**\*Northfield License Bureau**

10333 Northfield Road, Suite 156  
Northfield, Ohio 44067  
330-468-1155

**\*Stow License Bureau**

3039 Graham Road  
Stow, Ohio 44224  
330-677-6788

**Clerk of Courts/Title Office**

**Green**

3333 Massillon Road Suite 105  
Green, Ohio 44312  
330-899-9699

**Fairlawn**

620 Ridgewood Crossing, Suite G  
Fairlawn, Ohio  
330-665-0588

**Northfield**

10333 Northfield Road  
Northfield, Ohio 44067  
330-467-7333

**Tallmadge Avenue License Agency**

1030 East Tallmadge Avenue  
Akron, Ohio 44310  
330-630-7245

**Driver Exam Stations****State Highway Patrol Driver Examination Station**

650 Graham Road, Suite 100-A  
Cuyahoga Falls, Ohio 44221  
1-877-439-8378

**Barberton Driver Examination Station**

21 Fifth Street, Southeast  
Barberton, Ohio 44203  
1-877-439-8378

**To reinstate a suspended license, contact****Canton Regional Service Center**

306 Second Street Southeast  
Canton, Ohio 44702  
1-844-644-6268

**Cleveland Regional Service Center**

1200 Snow Road, Suite N  
Parma, Ohio 44130  
440-845-2007  
1-844-644-6268

**For a complete list of reinstatement centers contact:**

**Ohio Bureau of Motor Vehicles**

1-800-589-8247

614-752-7500

[www.bmv.ohio.gov](http://www.bmv.ohio.gov)

**Reinstatement Requirements**

View your reinstatement requirements at the BMV website:

[www.bmv.ohio.gov](http://www.bmv.ohio.gov)

See "**Suspensions & Reinstatements.**"

## **Child Support Resource**

**Family Support Matters**

175 South Main Street

Akron, Ohio 44308

330-643-8463

Assists parents with child support payments and eliminates the barriers to support.

**Summit County Child Support Enforcement Agency (CSEA)**

175 South Main Street

Akron, Ohio 44308

330-643-2765

## **Substance Abuse Treatment**

**Akron Urban Minority Alcoholism & Drug Abuse Outreach Program**

665 West Market Street

Akron, Ohio 44303

330-379-3467

[www.akronumadaop.com](http://www.akronumadaop.com)

**ADM Crisis Center**

15 Frederick Avenue

Akron, Ohio 44310

330-996-7730

[www.admboard.org](http://www.admboard.org)

## **Alcohol, Drug Addiction & Mental Health Services Board**

1867 West Market Street  
Akron, Ohio 44313  
330-762-3500 (voice)  
877-604-0006 (toll free)  
[www.admboard.org](http://www.admboard.org)

## **Community Health Center**

725 East Market Street  
Akron, Ohio 44305  
330-434-4141  
[www.commhealthcenter.org](http://www.commhealthcenter.org)

## **Edwin Shaw Rehabilitation**

330 Broadway Street, East  
Cuyahoga Falls, Ohio  
330-344-6000  
[www.edwinshaw.com](http://www.edwinshaw.com)

## **Interval Brotherhood Home**

3445 South Main Street  
Akron, Ohio 44317  
330-644-4095  
[www.ibh.org](http://www.ibh.org)

# **Counseling Services**

## **Child Guidance & Family Solutions**

18 North Forge Street  
Akron, Ohio 44304  
330-762-0591  
[www.cgfs.org](http://www.cgfs.org)

## **Coleman Professional Services**

444 North Main Street  
Akron, Ohio 44310  
330-379-0667  
[www.colemanservices.org](http://www.colemanservices.org)

**Community Support Services**

150 Cross Street  
Akron, Ohio 44311  
330-253-9388  
[www.cssbh.org](http://www.cssbh.org)

**Greenleaf Family Center**

580 Grant Street  
Akron, Ohio 44311  
330-376-9494  
[www.greenleafctr.org](http://www.greenleafctr.org)

**Portage Path Behavioral Health**

340 South Broadway Street  
Akron, Ohio 44308  
330-253-3100  
[www.portagepath.org](http://www.portagepath.org)

**Summit County Public Health**

1867 West Market Street  
Akron, Ohio 44313  
330-375-2984  
[www.scphoh.org/main.html](http://www.scphoh.org/main.html)

**Summit Psychological Associates, Inc.**

37 North Broadway, Suite 200  
Akron, Ohio 44308  
330-535-8181  
[www.summit-psychological.com](http://www.summit-psychological.com)

**The University of Akron Clinic for Individual and Family Counseling**

27 South Forge Street, 2nd Floor  
Akron, Ohio 44325  
330-972-6822  
[www.uakron.edu/clinics/ifc](http://www.uakron.edu/clinics/ifc)

**Urban Ounce of Prevention**

1735 South Hawkins Avenue Suite B  
Akron, Ohio 44320  
330-867-5400  
[www.urbanounceofpreventionservices.org](http://www.urbanounceofpreventionservices.org)



# Food and Medical Assistance

## Food

### **Akron-Canton Regional Foodbank**

350 Opportunity Parkway  
Akron, Ohio 44307-2234  
330-535-6900  
[www.akroncantonfoodbank.org](http://www.akroncantonfoodbank.org)

### **Good Neighbors, Inc.**

1453 Goodyear Boulevard  
Akron, Ohio 44305  
330-733-1453

### **Ohio Benefit Bank**

1-800-648-1176  
Find a Benefit Bank in your area.

## Medical

### **Access to Care**

Staffed by local healthcare provider volunteers, Access to Care is not health insurance, but a service that connects uninsured residents to affordable healthcare.

330-315-0209  
<http://scphoh.org/commhealth/acctocare.html>

### **AxessPointe Community Health Center**

1400 South Arlington Street, Suite 38  
Akron, Ohio 44306  
1-888-975-9188  
<http://axesspointe.org>

### **AxessPointe/Barberton**

390 Robinson Avenue, Suite E  
Barberton, Ohio 44203  
1-888-975-9188

### **AxessPointe/Kent**

1993 State Route 59  
Kent, Ohio 44240  
1-888-975-9188

**Faithful Servants Care Center**

65 Community Road  
Tallmadge, Ohio 44278  
330-633-3680  
[www.faithfultservantscarecenter.org](http://www.faithfultservantscarecenter.org)  
Urgent Health care to the uninsured.

**OPEN M**

941 Princeton Street  
Akron, Ohio 44311  
Call for an appointment  
330-434-0110  
[www.openm.org](http://www.openm.org)  
Free health and dental care.

**MedAssist**

703 South Main Street #211  
Akron, Ohio 44311  
330-762-0609  
[www.infolineinc.org/medassist.aspx](http://www.infolineinc.org/medassist.aspx)

**Nursing Center for Community Health  
The University of Akron College of Nursing**

209 Carroll Street  
Akron, Ohio 44325  
330-972-6968

**Planned Parenthood of Northeast Ohio**

444 West Exchange Street  
Akron, Ohio 44302  
330-535-2671  
[www.plannedparenthood.org/ppneo](http://www.plannedparenthood.org/ppneo)

**Summit County Public Health**

1867 West Market Street  
Akron, Ohio 44313  
330-923-4891  
[www.scphoh.org](http://www.scphoh.org)

## **Free Prescription Discount Cards**

### **City of Akron**

#### **CareMark**

For program information contact:

[www.caremark.com/nlc](http://www.caremark.com/nlc)

1-877-321-2652

### **Ohio**

Ohio Best Rx Program

1-866-923-7879

[www.ohiobestrx.org](http://www.ohiobestrx.org)

### **Summit County**

#### **ExecutiveMED**

For program information visit:

[www.co.summit.oh.us/index.php/departments/law/insurance-a-risk-management/executivemed](http://www.co.summit.oh.us/index.php/departments/law/insurance-a-risk-management/executivemed)

1-888-456-3932

## **Federal Bonding Program**

The Federal Bonding Program provides bonding insurance coverage to qualified ex-offender job applicants. For more information concerning the Federal Bonding Program contact:

### **Ohio Department of Rehabilitation and Correction**

Federal Bonding

77 West Broad Street

Columbus, Ohio 43222

614-728-1534

[www.drc.ohio.gov/federal-bonding](http://www.drc.ohio.gov/federal-bonding)

### **Federal Bonding Program**

**A U.S. Department of Labor Initiative**

**THE McLAUGHLIN COMPANY**

800-233-2258

[www.bonds4jobs.com](http://www.bonds4jobs.com)

## **Work Opportunity Tax Credit**

The credit encourages employers to hire qualified ex-offenders and to break the barriers to employment for people most in need of work experience.

### **Ohio Department of Job and Family Services Bureau of Support Services/WOTC Section**

P.O. Box 1618

Columbus, Ohio 43216

614-644-0966

<http://jfs.ohio.gov/wotc>

### **U.S. Department of Labor Work Opportunity Tax Credit**

[www.doleta.gov/business/incentives/opptax](http://www.doleta.gov/business/incentives/opptax)

## **Housing Assistance**

### **Akron Metropolitan Housing Authority**

100 West Cedar Street

Akron, Ohio 44307

330-762-9631

Request "Criteria for Housing Applicants and Household Members with Criminal Convictions."

[www.akronhousing.org](http://www.akronhousing.org)

## **Men**

### **Freedom House**

Serving Homeless Servicemen

1213 Anita Drive

Kent, Ohio 44240

330-673-0705

### **Haven of Rest**

175 East Market Street

Akron, Ohio 44308

[www.havenofrest.org](http://www.havenofrest.org)

330-535-1563

## **Homeless Veterans**

### **Akron Community Resource and Referral Center**

111 East Voris Street  
Akron, Ohio 44311  
330-761-7054

### **Ohio Multi-County Development Corporation**

838 Coburn Street  
Akron, Ohio 44311  
330-315-3718  
[www.omcdc.org](http://www.omcdc.org)

## **Women/Children**

### **Access, Inc.**

230 West Market Street  
Akron, Ohio 44303  
330-376-0997  
[www.access-shelter.org](http://www.access-shelter.org)

### **Battered Women's Shelter**

759 West Market Street,  
Akron, Ohio 44303  
1-888-395-4357  
[www.scmcbws.org](http://www.scmcbws.org)

### **Freedom House for Women**

1101 7th Ave  
Akron, Ohio 44306  
Office: 330-785-9720  
<http://fh4women.org>  
Provides assistance for women facing chemical dependency  
and homelessness.

### **Harvest Home**

24 North Prospect Street  
Akron, Ohio 44304  
330-434-1149  
[www.havenofrest.org](http://www.havenofrest.org)

**Legacy III**

733 West Market Street, Suite B-5A  
Akron, Ohio 44303  
330-375-0071  
[www.legacythree.org](http://www.legacythree.org)

**Housing (Families)****Family Promise of Summit County**

PO Box 1266  
Akron, Ohio 44309  
[www.familypromisesc.org](http://www.familypromisesc.org)

**Housing (General)****Community AIDS Network/Akron Pride Initiative**

759 West Market Street  
Akron, Ohio 44303  
330-252-1559  
[www.canapi.org](http://www.canapi.org)  
Housing assistance and other services for people affected by HIV/AIDS.

**FI Community Housing**

619 Johnston Street  
Akron, Ohio 44311  
1-888-422-2759  
[www.ficommunityhousing.org](http://www.ficommunityhousing.org)

**Home Again**

Homeless Prevention/Rapid Re-housing  
Info Line  
703 South Main Street, Suite 211  
Akron, Ohio 44311  
330-615-0566

**Homeless Hotline**

330-615-0577

## **Springtime of Hope**

P.O. Box 742  
Akron, Ohio 44309  
330-294-0056  
[www.springtimeofhope.com](http://www.springtimeofhope.com)

## **Summit Housing Search**

[www.summithousingsearch.org](http://www.summithousingsearch.org)  
1-877-428-8844  
Search up-to-date listing of rental housing.

## **Truly Reaching You**

587 Baird Street  
Akron, Ohio 44311  
330-785-9294  
[www.trulyreachingyou.com](http://www.trulyreachingyou.com)  
Transitional housing, employment training, and mentorship.

## **Veteran Resources**

Eligible military veterans and their spouses may receive assistance through Ohio's One-Stop System.  
<http://dvs.ohio.gov>

## **Department of Veteran Affairs**

[www.va.gov](http://www.va.gov)

## **Homeless Veterans**

### **Akron Community Resource and Referral Center**

111 East Voris Street  
Akron, Ohio  
330-761-7054

## **Homeless Veterans Assistance**

### **US Department of Veterans Affairs**

<http://www.va.gov/homeless/ssvf.asp>

## **Make the Connection**

Shared Experiences and Support for Veterans  
<http://maketheconnection.net>

**Military One Source**

[www.militaryonesource.com](http://www.militaryonesource.com)

1-800-342-9647

A service providing financial assistance, child care, counseling, and more.

**Military Personnel Records****National Archives**

[www.archives.gov/veterans/military-service-records](http://www.archives.gov/veterans/military-service-records)

1-866-272-6272

**Ohio Veterans Bonus**

[www.veteransbonus.ohio.gov](http://www.veteransbonus.ohio.gov)

1-877-644-6838

**Summit County Veterans Service Commission**

1060 East Waterloo Road

Akron, Ohio 44306

330-643-2830

[www.vscsummitoh.us](http://www.vscsummitoh.us)

**Supportive Services for Veterans**

1-855-553-7783

[www.cssbh.org](http://www.cssbh.org)

**U.S. Department of Labor**

Veterans' Employment & Training service

[www.dol.gov/vets](http://www.dol.gov/vets)

**Valor Home**

617 Carroll Street

Akron, Ohio 44304

330-773-7000

[www.valorhome.org](http://www.valorhome.org)

**Veteran Suicide Hotline**

1-800-273-8255



# Assistance for Fathers

## **Fame Fathers**

970 Cordova Avenue  
Akron, Ohio 44320  
330-873-9793  
[www.famefathers.org](http://www.famefathers.org)

## **Fathers and Sons of Northeast Ohio**

942 North Main Street, Suite 27  
Akron, Ohio 44310  
330-548-2319  
<http://fathersandsonsneo.org>

## **Man2Man**

Fatherhood Building Program  
701 Sylvan Avenue  
Akron, Ohio 44306  
330-724-6823

## **Summit County Fatherhood Initiative**

1040 East Tallmadge Avenue  
Akron, Ohio 44310  
Dial 2-1-1 or  
330-376-6660  
[www.summitfathers.org](http://www.summitfathers.org)

# Referral Resources

## **InfoLine**

Dial 2-1-1 or  
330-376-6660  
[www.211summit.org](http://www.211summit.org)  
Summit County's 24 hour community information  
and referral service.

**United Way of Summit County  
Offender Re-Entry Initiative**

90 North Prospect Street  
Akron, Ohio 44304  
330-762-7601

[www.uwsummit.org](http://www.uwsummit.org)

United Way of Summit County helps with the offender reentry program.

**Phone and Utility Assistance**

**Government Assisted Phone Service**

**American Assistance**

1-877-266-7212

[www.americanassistance.com](http://www.americanassistance.com)

**Assurance Wireless**

1-888-321-5880

[www.assurancewireless.com](http://www.assurancewireless.com)

**Qlink**

1-855-754-6543

<http://qlinkwireless.com>

**Safelink Wireless**

1-800-378-1684

[www.safelinkwireless.com](http://www.safelinkwireless.com)

**Utility Assistance**

**Akron Summit Community Action, Inc.**

55 East Mill Street

P.O. Box 2000

Akron, Ohio 44309-2000

330-376-7730

[www.ascainc.org/energy.html](http://www.ascainc.org/energy.html)

## **HEAP**

### **Ohio Department of Development Energy Assistance Programs**

A federally funded program, HEAP is developed to assist eligible low-income Ohioans with heating bills.

[https://development.ohio.gov/is/is\\_heap.htm](https://development.ohio.gov/is/is_heap.htm)

1-800-282-0880

### **Percentage of Income Payment Plan Plus (PIPP Plus)**

Gas and electric companies will accept utility payment based on the percentage of an individual's household income.

For more information call HEAP

[http://development.ohio.gov/is/is\\_energyassist.htm](http://development.ohio.gov/is/is_energyassist.htm)

1-800-282-0880

### **Summit County Public Health Care Coordination Unit:**

330-926-5660. Adults with Minor Children: 330-926-5670.

# Akron-Summit County Public Library Locations

**Ellet** 330-784-2019  
2470 East Market Street,  
Akron 44312

**Fairlawn-Bath** 330-666-4888  
3101 Smith Road, Akron 44333

**Firestone Park** 330-724-2126  
1486 Aster Avenue, Akron 44301

**Goodyear** 330-784-7522  
60 Goodyear Boulevard,  
Akron 44305

**Green** 330-896-9074  
4046 Massillon Road,  
Uniontown 44685

**Highland Square** 330-376-2927  
807 West Market Street,  
Akron 44303

**Kenmore** 330-745-6126  
969 Kenmore Boulevard,  
Akron 44314

**Main Library** 330-643-9000  
60 South High Street,  
Akron 44326

**Maple Valley** 330-864-5721  
1187 Copley Road, Akron 44320

**Mobile Services** 330-643-9060  
Bookmobiles, Vans, Library  
Express Delivery Service  
(Materials by mail)

**Mogadore** 330-628-9228  
144 South Cleveland Avenue  
Mogadore 44260

**Nardon Hills** 330-467-8595  
9458 Olde Eight Road,  
Northfield 44067

**North Hill** 330-535-9423  
183 East Cuyahoga Falls Avenue  
Akron 44310

**Northwest Akron**  
330-836-1081  
1720 Shatto Avenue,  
Akron 44313

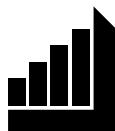
**Norton** 330-825-7800  
3930 South Cleveland-Massillon  
Road, Norton 44203

**Odom Boulevard** 330-434-8726  
600 Vernon Odom Boulevard,  
Akron 44307

**Portage Lakes** 330-644-7050  
4261 Manchester Road,  
Akron 44319

**Richfield** 330-659-4343  
3761 South Grant Street,  
Richfield 44286

**Tallmadge** 330-633-4345  
90 Community Road,  
Tallmadge 44278



# Akron-Summit County Public Library Mobile App

## Take the Library with you.

- Manage your Library account • Search the catalog • Stream movies and music
  - Access e-books, audiobooks and e-magazines
  - Improve skills with online learning tools • Pay fines
- Search our calendar of events • Find locations, directions and hours • Contact us



**Akron-Summit County  
Public Library**

[www.akronlibrary.org](http://www.akronlibrary.org)

# JOBS

## Help Wanted

### Secretary needed

Executive's office secretary. Must have 5 years experience in general and special office management and organizing an office. Ability to work independently. High school commencement. A career level position. **Non-negotiable.**

### Programmer needed

Executive's office secretary. Secretary of Office with excellent organizational and administrative skills. Must have background and experience with financial programs. Experience managing and organizing an office.

### Administrative Manager

Office management administrative. Personnel assistance for CEO. Operation of a national services. A career level position. Must have background and experience with financial programs. Administrative support to company's employees. Excellent business relations. Ability to work independently.

### Team Leader

Looking for a person to manage a high-end & executive level team. Must have excellent communication skills and a strong background in business management.

## Help Wanted

### Business Analyst

Senior business analyst. Must have 5 years experience in general and special office management and organizing an office. Ability to work independently. High school commencement. A career level position. **Non-negotiable.**

### Secretary

Executive's office secretary. Must have 5 years experience in general and special office management and organizing an office. Ability to work independently. High school commencement. A career level position. **Non-negotiable.**

### Manager Needed

Executive's office secretary. Must have 5 years experience in general and special office management and organizing an office. Ability to work independently. High school commencement. A career level position. **Non-negotiable.**

### Secretary

Executive's office secretary. Must have 5 years experience in general and special office management and organizing an office. Ability to work independently. High school commencement. A career level position. **Non-negotiable.**

### Credit Analyst

Executive's office secretary. Must have 5 years experience in general and special office management and organizing an office. Ability to work independently. High school commencement. A career level position. **Non-negotiable.**

## Help Wanted

### Credit Analyst

Senior business analyst. Must have 5 years experience in general and special office management and organizing an office. Ability to work independently. High school commencement. A career level position. **Non-negotiable.**

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